



BUTTS COUNTY SCHOOL SYSTEM



2024

# School Board Meeting Minutes

## INDEX

[illegible]

**BOARD OF EDUCATION  
REGULAR MONTHLY MEETING  
AGENDA**

**January 16, 2024 7pm**

- I. CALL TO ORDER**
- II. ADOPTION OF THE AGENDA**
- III. COMMENTS FROM THE PUBLIC**
- IV. ELECTION OF 2024 BOARD OFFICERS**
- V. APPROVAL OF THE MINUTES**
  - 5.1 Regular School Board Meeting, December 12, 2023
- VI. SUPERINTENDENT’S REPORT**
  - 6.1 Personnel Report
- VII. CONSENT AGENDA**
  - 7.1 Recommendation for Approval of Bus Purchase Funding Source Change
  - 7.2 Surplus Property and Textbooks
- VIII. OTHER BUSINESS**
  - 8.1 Financial Report, Expenditures and SPLOST VI Revenue Collections for December, 2023
- IX. INFORMATION ITEMS**
  - 9.1 School Council Minutes: SES
  - 9.2 Monthly Tribunal Report
  - 9.3 Monthly Operations Report
  - 9.4 Monthly Curriculum, Instruction and Assessment Report
  - 9.5 Ed-Flex Waiver
- X. ADJOURNMENT**

The Butts County Board of Education held and live stream to YouTube its regular monthly School Board Meeting with the following members present: Clifford Marshall, Kelly Strickland-Raney, Brandy Phillips, Laura English, Danny Smith, Superintendent Brent Lowe, and members of the staff.

Clifford Marshall called the meeting to order with the Pledge of Allegiance.

On a motion by Laura English, seconded by Kelly Strickland-Raney, the board unanimously 5-0 approved the agenda as presented. Said agenda is hereby made a part of these minutes by reference.

Board 2023 Chairman Clifford Marshall turned the meeting over to Superintendent Brent Lowe for election of 2024 Board Officers. Superintendent Lowe opened the floor for nominations for Board Chairman. Kelly Strickland-Raney nominated Clifford Marshall. Mr. Lowe asked if there were any additional nominations. With no more nominations, Kelly Strickland-Raney moved to close the floor for nominations and seconded by Laura English, the board unanimously 5-0 approved to close the floor for nominations. Clifford Marshall was elected Board Chairman for 2024 with a 4-0 vote and Mr. Marshall abstaining.

Superintendent Brent Lowe turned the meeting over to Clifford Marshall who then opened the floor for nominations for Vice-Chairman. Danny Smith nominated Kelly Strickland-Raney. Mr. Marshall asked if there were any additional nominations. With no more nominations, Clifford Marshall moved to close the floor for nominations and seconded by Brandy Phillips, the board unanimously 5-0 approved to close the floor for nominations. Kelly Strickland-Raney was elected Vice-Chairperson for 2024 with a 4-0 vote and Ms. Strickland-Raney abstaining.

Clifford Marshall called regular monthly meeting of the Butts County Board of Education to order.

On a motion by Kelly Strickland-Raney, seconded by Brandy Phillips, the board unanimously 5-0 approved the minutes from the Regular Monthly School Board Meeting held December 12, 2023. Said minutes are hereby made a part of these minutes by reference.

On a motion by Danny Smith, seconded by Kelly Strickland-Raney, the board unanimously 5-0 approved the monthly personnel report. Said monthly personnel report is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Laura English, seconded by Kelly Strickland-Raney, the board unanimously 5-0 approved the line items under the Consent Agenda: recommendation for approval of Bus Purchase Funding Source Change and list of surplus property & textbooks. Said Consent Agenda is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Kelly Strickland-Raney, seconded by Brandy Phillips, and the board unanimously 5-0 approved the Financial Report, Expenditures, and the SPLOST VI Revenue Collections for December 2023. Said Financial Report, Expenditures and SPLOST VI Revenue Collections for December 2023 are hereby made a part of these minutes by reference.

School Council minutes were submitted by Stark Elementary School.

Mr. Will Rustin, Assistant Superintendent of Operations, provided the board with the

Tribunal report for the month of January, 2024.

Mr. Will Rustin, Assistant Superintendent of Operations, submitted a monthly operations report for review by the board.

Mrs. Leonora Clarkson, Director of Teaching and Learning, provided the board with the Curriculum, Instruction and Assessment report for the month of January 2024.

Mr. Brent Lowe informed the board about the Ed-Flex Waiver.

There being no other business to be considered, on a motion by Laura English, seconded by Danny Smith, the board voted unanimously 5-0 to adjourn.

**BOARD OF EDUCATION  
SPECIAL CALLED MEETING  
AGENDA**

**Meeting held at 181 North Mulberry Street, Jackson, GA**

**January 26, 2024 8:00AM**

- I. CALL TO ORDER**
- II. ADOPTION OF THE AGENDA**
- III. PERSONNEL**
- IV. ADJOURNMENT**

The Butts County Board of Education held a Special Called School Board Meeting at the Butts County School System Administrative Office at 181 North Mulberry Street with the following members present: Clifford Marshall, Kelly Strickland-Raney, Brandy Phillips, Laura English, Danny Smith, and Superintendent Brent Lowe.

Clifford Marshall called the meeting to order at 8:00 a.m.

On request by the superintendent, Executive Session for the purpose to discuss personnel was added before Personnel to the agenda. On a motion by Kelly Strickland-Raney, seconded by Laura English, the board unanimously 5-0 approved the agenda.

On a motion by Laura English, seconded by Kelly Strickland-Raney, the board voted unanimously 5-0 to move into Executive Session to discuss personnel.

On a motion by Danny Smith, seconded by Laura English, the board voted unanimously 5-0 to move out of Executive Session with no action taken in executive session.

On recommendation by the superintendent, a motion was made by Laura English, seconded by Danny Smith, the board unanimously 5-0 approved the personnel report.

There being no other business to be considered, on a motion by Kelly Strickland-Raney, seconded by Danny Smith, the board voted unanimously 5-0 to adjourn.

**BUTTS COUNTY SCHOOLS  
BOARD OF EDUCATION  
SPECIAL CALLED WORK SESSION  
AGENDA**

**January 30, 2024 6:00 p.m.**

- I. CALL TO ORDER**
- II. ADOPTION OF THE AGENDA**
- III. CCRPI**
- IV. BUDGET CALENDAR**
- V. BOARD DISCUSSION**
- VI. ADJOURNMENT**

The Butts County Board of Education held a Special Called School Board Work Session with the following members present: Clifford Marshall, Kelly Strickland-Raney, Laura English, Brandy Phillips, Danny Smith, and Superintendent Brent Lowe.

Clifford Marshall called the work session to order at 6:00 p.m.

On request by Laura English, a change was made to the agenda by switching the order of agenda items III. CCRPI and IV. Budget Calendar. On a motion by Laura English, seconded by Kelly Strickland-Raney, the board unanimously 5-0 approved the agenda.

Superintendent Brent Lowe opened the session with the purpose of discussion of the budget calendar for BCSS.

Superintendent Brent Lowe provided for the board for the purpose of discussion CCRPI (College and Career Ready Performance Index) for BCSS.

Superintendent Brent Lowe and the board discussed BCSS Attendance under agenda item V. Board Discussion.

There being no other business to be considered, on a motion by Kelly Strickland-Raney, seconded by Danny Smith, the board voted unanimously 5-0 to adjourn.

**BOARD OF EDUCATION  
REGULAR MONTHLY MEETING  
AGENDA**

**February 13, 2024 7PM**

- I. CALL TO ORDER**
- II. ADOPTION OF THE AGENDA**
- III. SPECIAL REPORTS AND RECOGNITION**
  - 3.1 Spelling Bee Contest Winner
  - 3.2 2024 Regional Science & Engineering Fair – Grades 6<sup>th</sup>-12<sup>th</sup>
  - 3.3 DAR Essay Contest Winners
  - 3.4 Extra Mile Award
- IV. COMMENTS FROM THE PUBLIC**
- V. APPROVAL OF THE MINUTES**
  - 5.1 Regular School Board Meeting, January 16, 2024
  - 5.2 Special Called Board Meeting @ BCSS Administrative Office, January 26, 2024, at 8AM
  - 5.3 Special Called Board Work Session, January 30, 2024, at 6PM
- VI. SUPERINTENDENT’S REPORT**
  - 6.1 Personnel Report
- VII. CONSENT AGENDA**
  - 7.1 Recommendation for Purchase of SES Cooler/Freezer
  - 7.2 Recommendation for Approval of Replacement of Mulberry Street Office Roof
  - 7.3 Recommendation for Approval for Purchase of Safety/Ballistic Film
  - 7.4 Use of Facilities
    - (a) Request from the Crowned Creations to Rent the Performing Arts Center (PAC) for the Butts County Beauty Pageant, March, 9, 2024
    - (b) Request from the T&K Studios to Rent the Rufus Adams Auditorium and the Performing Arts Center for the Annie Jr Rehearsals & Musical, April 20, 25 - 27, 2024
    - (c) Request from the T&K Studios to Rent the Performing Arts Center for the Spring Dance Recital, May 19, May 28 – June 1, 2024
    - (d) Request from the Jackson First Baptist Church to Use the JES Front Yard for the Backyard Bible Club, March 9, 2024
  - 7.5 Surplus Property and Textbooks
  - 7.6 Out of District Travel
    - (a) Request from JHS SkillsUSA to attend the SkillsUSA State Leadership Skills Championships at the World Congress Center, Atlanta, GA, February 22-24, 2024
    - (b) Request from JHS Cheerleading Department to attend the NCA Cheerleading Camp at the Great Wolf Lodge, LaGrange, GA, June 14 – 16, 2024
- VIII. OTHER BUSINESS**
  - 8.1 Financial Report, Expenditures and SPLOST VI Revenue Collections for January, 2024
- IX. INFORMATION ITEMS**
  - 9.1 School Council Minutes: SES
  - 9.2 Monthly Tribunal Report
  - 9.3 Monthly Operations Report
  - 9.4 Monthly Curriculum, Instruction and Assessment Report
- X. EXECUTIVE SESSION**
  - 10.1 DOT
- XI. ADJOURNMENT**

The Butts County Board of Education held and live stream to YouTube its regular monthly School Board Meeting with the following members present: Clifford Marshall, Kelly Strickland-Raney, Brandy Phillips, Laura English, Danny Smith, Superintendent Brent Lowe, and members of the staff.

Clifford Marshall called the meeting to order with the Pledge of Allegiance.

On a motion by Kelly Strickland-Raney, seconded by Laura English, the board unanimously 5-0 approved the agenda. Said agenda is hereby made a part of these minutes by reference.

Superintendent Brent Lowe recognized and presented the Star Achievement Award to the 2023-2024 BCSS Spelling Bee Contest District Level winner – Aniston Chavez/DES 5<sup>th</sup> grade. Aniston Chavez was congratulated by the board.

Superintendent Brent Lowe recognized and presented certificates of achievement to the winners of the 2024 Griffin RESA Regional Science & Engineering Fair Competition for the Senior Division 9<sup>th</sup> – 12<sup>th</sup> grades and the Junior Division 6<sup>th</sup> – 8<sup>th</sup> grades. All winners were present and congratulated by the board. ***A complete list of winners and special awards winners will be placed in the minute's attachment notebook.***

Mrs. Sue Oglesby, representing the William McIntosh Chapter of the National Society of the Daughters of the American Revolution, recognized the 5<sup>th</sup> – 12<sup>th</sup> grade winners of the DAR American History Essay Contest: Aniston Chavez/DES 5<sup>th</sup> grade, Lila Ingram/6<sup>th</sup> grade, and Kaydance Gentle/HMS 7<sup>th</sup> grade, title of essay was “The Stars and Stripes Forever,” and Neal Patel/JHS 11<sup>th</sup> grade, title of essay was “Abigail Adams.” Aniston Chavez and Kaydance Gentle were district winners as well. All were present and received a certificate, a DAR Excellence medal, and a cash award from the DAR. All were congratulated by the board.

On behalf of the board, Danny Smith congratulated Debbie Askew, BCSS bus driver, as the winner of the February 2024 Extra-Mile Award. Danny Smith read the excerpt for and presented the award to Debbie Askew who was nominated by BCSS Transportation Director Jeff Tharpe and JES Teacher Susan Caron.

On a motion by Kelly Strickland-Raney, seconded by Laura English, the board unanimously 5-0 approved the minutes from the Regular Monthly School Board Meeting held January 16, 2024, the Special Called Board Meeting at the BCSS Administrative Office, January 26, 2024, and the Special Called Board Work Session, January 30, 2024. Said minutes are hereby made a part of these minutes by reference.

On a motion by Laura English, seconded by Kelly Strickland-Raney, the board unanimously 5-0 approved the monthly personnel report. Said monthly personnel report is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Kelly Strickland-Raney, seconded by Danny Smith, the board unanimously 5-0 approved the line items under the Consent Agenda: recommendation for purchase of SES Cooler/Freezer, recommendation for approval of Replacement of Mulberry Street Office roof, recommendation for approval for purchase of Safety/Ballistic Film, request from the Crowned Creations to rent the Performing Arts Center (PAC) for the Butts County Beauty Pageant, March 9, 2024, request from the T&K Studios to rent

the Rufus Adams Auditorium and the PAC for the Annie Jr. Rehearsals & Musical, April 20, 25-27, 2024, request from the T&K Studios to rent the PAC for the Spring Dance Recital, May 19, May 28 – June 1, 2024, request from the Jackson First Baptist Church to use the JES Front Yard for the Backyard Bible Club, March 9, 2024, list of surplus property and textbooks, request from JHS SkillsUSA to attend the SkillsUSA State Leadership Skills Championships at the World Congress Center, Athens, GA, February 22-24, 2024, and request from JHS Cheerleading Department to attend the NCA Cheerleading Camp at the Great Wolf Lodge, LaGrange, GA, June 14 – 16, 2024. Said Consent Agenda is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Brandy Phillips, seconded by Kelly Strickland-Raney, and the board unanimously 5-0 approved the Financial Report, Expenditures, and the SPLOST VI Revenue Collections for January 2024. Said Financial Report, Expenditures and SPLOST VI Revenue Collections for January 2024 are hereby made a part of these minutes by reference.

School Council minutes were submitted by Stark Elementary School.

Mr. Will Rustin, Assistant Superintendent of Operations, provided the board with the Tribunal report for the month of February, 2024.

Mr. Will Rustin, Assistant Superintendent of Operations, submitted a monthly operations report for review by the board.

Mrs. Leonora Clarkson, Director of Teaching and Learning, provided the board with the Curriculum, Instruction and Assessment report for the month of February 2024.

On a motion by Kelly Strickland-Raney, seconded by Laura English, the board voted unanimously 5-0 to move into Executive Session to discuss Georgia Department of Transportation (GDOT).

On a motion by Kelly Strickland-Raney, seconded by Danny Smith, the board voted unanimously 5-0 to move out of Executive Session with no action taken in executive session.

On a motion by Laura English, seconded by Danny Smith, the board voted unanimously 5-0 to sell land to GDOT

There being no other business to be considered, on a motion by Kelly Strickland-Raney, seconded by Brandy Phillips, the board voted unanimously 5-0 to adjourn.

**BUTTS COUNTY SCHOOLS  
BOARD OF EDUCATION  
SPECIAL CALLED WORK SESSION  
AGENDA**

**February 27, 2024 6:00 p.m.**

- I. CALL TO ORDER**
- II. ADOPTION OF THE AGENDA**
- III. PERSONNEL REPORT**
- IV. LEGISLATIVE UPDATES**
- V. BUDGET UPDATE**
- VI. STRATEGIC PLAN UPDATES and DISCUSSION**
- VII. PURCHASING POLICY DISCUSSION**
- VIII. EXECUTIVE SESSION**
  - 8.1 Personnel
- IX. ADJOURNMENT**

The Butts County Board of Education held a Special Called School Board Work Session with the following members present: Clifford Marshall, Kelly Strickland-Raney, Laura English, Brandy Phillips, Danny Smith, and Superintendent Brent Lowe.

Clifford Marshall called the work session to order at 6:00 p.m.

On a motion by Laura English, seconded by Kelly Strickland-Raney, the board unanimously 5-0 approved the agenda.

On a motion by Danny Smith, seconded by Kelly Strickland-Raney, the board unanimously 5-0 approved the personnel report.

Superintendent Brent Lowe opened the session with the purpose of discussion of the Legislative Updates.

Superintendent Brent Lowe provided for the board for the purpose of discussion the Budget Update.

Superintendent Brent Lowe provided for the board for the purpose of discussion the Strategic Plan updates.

Superintendent Brent Lowe and the board discussed the Purchasing Policy.

On a motion by Laura English, seconded by Kelly Strickland-Raney, the board unanimously 5-0 to move into Executive Session for the purpose to discuss personnel.

On a motion by Kelly Strickland-Raney, seconded by Brandy Phillips, the board unanimously 5-0 to move out of Executive Session.

There being no other business to be considered, on a motion by Laura English, seconded by Danny Smith, the board voted unanimously 5-0 to adjourn.